Children and Families Worker

Please complete this form in black ink as a hard copy, or as a Word document.   
Continue on extra sheets where necessary.

Please return to Martha Simpson by post, hand or email **to arrive no later than noon on Monday 28th August 2017.**

1. **Personal Details**

|  |  |
| --- | --- |
| Surname: First Name(s): Title: | |
| Home address:  Postcode:  Email:  Will you require a work permit? YES/NO | Home Tel No:  Mobile: |

1. **Current Employment**

Employer’s Name:

Nature of Business: Tel No:

Period of Appointment: From: To:

Brief description of current duties and responsibilities:

1. **Previous Employment (Most recent first)**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Name and address of employer | Post held and main responsibilities | From | To | Reason for leaving |
|  |  |  |  |  |

Please account for any gaps in your employment history.

1. **Qualifications (most recent first)**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Name of School, College, University etc. | Full or Part-time | From | To | Qualification and grades obtained (if relevant) |
|  |  |  |  |  |

1. **Reasons for Applying**

Please give details of how your experience, skills and any training you have undertaken are relevant to this position, together with any other information in support of your application. Please continue on a separate sheet if necessary.

1. **Personal Development and other information**

Please give details of any personal development you have undertaken and/or any interests or voluntary work which you feel are appropriate to your application.

1. **General Information**

* **Do you possess a current full driving licence?** YES/NO

1. **Referees**

Please give the names of two referees below. One must be your present employer (or most recent if you are currently unemployed) and someone who knows you in a personal capacity. (All offers of appointment are subject to satisfactory references.

Name: Name

Position: Position:

Organisation: Organisation:

Address: Address:

Email Address: Email Address:

Telephone No: Telephone No:

**May we contact these referees prior to interview or appointment YES/NO?**

**Declaration**

You need to declare any criminal convictions you have that are not regarded as spent under the Rehabilitation of Offenders Act 1974. Have you ever been convicted of a criminal offence? YES/NO If yes, please give details:

Signed:..................................................................................... Date:................................................